

# Westfield Fire and Rescue District

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Regular Meeting  
December 3, 2018

Trustee Likley called the meeting to order at 6:30 PM. Roll call: Schmidt – aye, Likley – aye, Horner – aye,.

## Comments from the floor

- N/A

## Chief's Report

- Total number of calls was 20; squad included 5; fire 9; and motor vehicle accidents 6. This included 16 in the township; 2 in the Village; and 2 in Lodi. 13 residents & 7 non-residents were involved.
- The Association had a busy month. December 1<sup>st</sup> was Breakfast with Santa with a little over 70 children and their families attending. Breakfast was served, and each child had a private audience with Mr. & Mrs. Claus.
- A check was received in the amount of \$1,000.16 as part of the EMS Reimbursement Grant. There was approval for \$2,400 this past year.
- WFRD Members are scheduled to receive on site wellness exams on January 14, 2019. Part of the exam will include SCBA ratings for lung capacity.
- The Association has agreed to provide funding for half of the purchase of two (2) portable scene lights for Pumper/Tender 162. These are LED lights providing 20,000 lumens each which will replace the existing halogen lights that have 5,000 lumen capacity. The members will provide installation at a cost savings of \$500.00. The cost of the two (2) new lights is \$3,007.26.
- Chief Fletcher discussed the Harris System which would require buying an extra band on the radio. This system does not have a paging capacity.
  - MARCS (Multi Agency Radio & Communication System) has interdepartmental capabilities.
  - Grant funding is available and departments are encouraged to collaborate when applying for funds. An application encompassing Southern Medina County is likely and is due by December 14, 2018.
  - Trustees have asked Chief Fletcher to prepare an estimate to replace the entire radio system.
  - The current Fluentims subscription sends information directly to members cell phones.
- In reviewing of invoices Chief Fletcher was asked if CPR Training is invoiced by the department. If the class certifies attendees then there is a charge but in classes which do not involve certification (i.e. Cloverleaf HS students) there is not a charge.

## Minutes to be approved

*Schmidt makes a motion to accept the November 19, 2018 meeting minutes as submitted; seconded by Horner. Roll call: Likley – aye, Horner – aye, Schmidt – aye. The motion passes.*

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## Fiscal officer's Report

*Schmidt makes a motion to authorize the payment of bills totaling \$6,450.38 as submitted; seconded by Horner. Roll call: Schmidt – aye, Likley – aye, Horner – aye. The motion passes.*

- Advance Auto - \$89.99 – New Battery
- Fire Safety Services, Inc. - \$530.00 – Helmets & Shields
- Fallways Equipment - \$1,503.63 – 50% of cost for Pumper/Tender 162 scene lights – the other 50% of \$1,503.63 was paid for by WFRD Association

Fund Status - \$58,300.26 Checking Balance - \$153,167.50 CD

## Appropriation Reallocations

- \$500.00 to 1000-220-599-1100 Fuel from 1000-220-410-0000 Office Supplies

The following reports were given to the Trustees for their review.

- Appropriation Report
- Fund Status
- Payment Register – all payments from the day after the last meeting
- YTD Cash Summary by Fund
- Revenue Status
- Monthly Receipt Listing – November, 2018

**Likley makes a motion** to accept Resolution WFRD-2018-07 setting temporary appropriations in the amount of \$90,695.00 for 2019; seconded by Schmidt. Roll call: Likley – aye, Schmidt – aye, Horner – aye. The motion passes.

## Correspondence

- A new notice from Medical Mutual regarding the Chief's enrollment in Medicare was received. Enrollment is effective December 1, 2018. Chief Fletcher will call Jim Organ, Otarma to discuss the transition.

## Old Business

- Language for the handbook regarding Medical Marijuana usage was provided by legal counsel and will be added to the handbook.
  - A new acknowledgement sheet from each employee will need to be signed and returned by 12/31/2018. 3 more acknowledgments are needed.
- The new squad is still in need of labeling.

## New Business

- N/A

## Announcements

Westfield Fire and Rescue District

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*Likley makes a motion to adjourn at 6:58 PM. All said aye.*

*Respectfully submitted by:*

*Michelle A. English*

*Date approved:* 12-17-18

ABSENT  
*Trustee James Likley, Chair*

  
*Trustee Craig Horner*

  
*Trustee Michael Schmidt*